



Christiana Hartley Medical Practice

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Southport
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Outpatients Appointments

← Please add Specialist's name, Hospital Specialty and Address to the left

Date:

← Please add the date and Complete Your Details below

Dear Colleague

Your Full Name:	
Your Date of Birth:	
Your NHS Number (if you know it):	
Your address:	
Your preferred telephone number:	

Our mutual patient is receiving care from you for: *Write your original problem below:*

They await a follow-up appointment and / or treatment, but report the following change in their condition since your last contact with them: *Explain briefly what has changed since your last contact with the specialist:*

We request that you take the following action:

- Review the patient's hospital notes alongside this letter to determine whether their care might be expedited
- Contact the patient directly to inform them the outcome of that decision, and their likely wait for further care
- File this letter and document your decision in the patient's medical record.

Yours faithfully,

Dr A Farrell